



MODERN TOOLING SOLUTION

Health and Safety Policy

1. Policy Statement

Our company is committed to providing a safe and healthy working environment for all employees, contractors, and visitors. We recognize that the prevention of accidents, injuries, and occupational illnesses is essential to the efficient operation of our business and to the well-being of our people.

We will comply with all applicable health, safety, and environmental legislation, standards, and customer requirements, and continually improve our health and safety performance.

2. Objectives

- Prevent workplace accidents, injuries, and illnesses.
- Identify and control hazards through risk assessments and safe work practices.
- Provide necessary safety training, equipment, and supervision to employees.
- Encourage employee participation in health and safety initiatives.
- Maintain preparedness for emergencies.

3. Responsibilities

- **Management:** Ensure adequate resources, enforce compliance, and promote a culture of safety.
- **Supervisors:** Implement safe systems of work, provide training, monitor compliance, and report hazards.
- **Employees:** Follow safety procedures, use protective equipment, report unsafe conditions, and cooperate with management.

4. Arrangements

To achieve our policy objectives, the following arrangements will be implemented:

- Conducting regular hazard identification and risk assessments.
- Maintaining machinery, tools, and equipment in safe working condition.
- Displaying safety signages in all critical areas.
- Providing appropriate Personal Protective Equipment (PPE).
- Ensuring safe handling, storage, and disposal of materials and chemicals.
- Conducting regular fire and emergency drills.
- Recording and investigating incidents to prevent recurrence.
- Periodic audits and reviews of health and safety systems.



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Internal Committee:

Sl no	Name	Designation
1	Mr. Venkatesan C	Managing Director
2	Mrs. Menaga V	Managing Partner
3	Mr. Naresh A	Administrator
4	Mr. John D'Silva	AGM
5	Mr. Jegadeesh	Production Incharge
6	Mr. Prithvi	Quality Incharge
7	Mr. Ajith	Sales Incharge

5. Communication & Review

This policy will be communicated to all employees and made available to contractors and visitors. It will be reviewed annually, or whenever significant changes occur, to ensure its continuing suitability and effectiveness

Documents to be maintained:

- Health & Safety Policy (signed by top management)
- Roles & responsibilities matrix (management, supervisors, workers, contractors)
- Safety committee meeting minutes
- Hazard Identification & Risk Assessment (HIRA)
- Toolbox talk / safety meeting records
- Specialized training records (first aid, firefighting, PPE usage, chemical handling, lockout/tagout)
- Machine guarding inspection checklists
- Preventive maintenance records for machines & utilities
- Lifting equipment and pressure vessel inspection certificates
- Emergency contact numbers & communication plan
- Accident/incident register



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6. Authorization and Approval

This HEALTH AND SAFETY Policy has been reviewed and approved by the higher management at Modern Tooling Solution. The Managing Director, Head of Human Resources, Internal Committee Chairperson and Assistant General Manager have formally endorsed this document, indicating the organization's commitment to a harassment-free workplace. This policy is effective from the date of signing and shall be reviewed annually or in response to any significant changes in legal requirements.

Name	Designation	Signature	Date
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[Name]	Managing Director	[Sign]	[Date]
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[Name]	HR Head	[Sign]	[Date]
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[Name]	IC Chairperson	[Sign]	[Date]
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[Name]	AGM	[Sign]	[Date]
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